

Somasundaram Ramesh

Logistics Coordinator—Organizational, Decision Making & Technology Proficiency

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SKILLS

- **Logistics Software:** Transportation Management, SAP inventory, accounting software, Microsoft 365 Suite.
- **Shipping Oversight:** Managing inbound/outbound shipments, Cycle counting, Sage Inventory Control System.
- **Customs Compliance:** Customs documentation, import/export regulations, freight rate quoting.
- **Productivity Tools:** Advanced Excel, Word, Outlook, data analysis, cross functional coordination.

WORK EXPERIENCE

Supply Chain Summer Student

July 2024 – August 2024

Marine Atlantic

North Sydney

- Monitored and analyzed inventory of consumables and critical materials across collective locations, improving stock accuracy by 15% through effective cycle counting, data reconciliation to support seamless ERP operations.
- Updated inventory receipts exactly in SAP system, streamlining supply chain data flow, enhancing reporting efficiency, reducing data entry errors by 20%, and improving overall warehouse inventory control and traceability.
- Administered vendor documentation and contracts, aimed detailed process audits, maintained organized records, compliance tracking, reducing discrepancies by 10% and improving overall supply chain accuracy and efficiency.

Supply Chain Associate

October 2021 – January 2023

Doowon Climate Control India Pvt. Ltd.

India

- Prepared & guided import documentation including invoices, packing lists, Bills of Lading, ensuring accurate timely submission to customs, CHA, which improved clearance efficiency by 18% , minimized shipment delays.
- Coordinated & advised daily cargo tracking & collaborated with freight forwarders to align deliveries with ETA, optimizing route, ensuring on-time flow, reducing transportation costs by 5% through logistics coordination.
- Established registration insurance documentation, coordinating with stakeholders to streamline import compliance, reduce documentation errors by 15%, and cut shipment delays by 12% through efficient process execution.

Buyer

December 2020 – October 2021

Proventus Life Sciences Pvt. Ltd.

India

- Analyzed ERP software to generate purchase, work orders for engineering items, enhancing supply chain visibility, inventory planning, vendor coordination, which improved procurement efficiency and reduced lead time by 15%.
- Managed local and external procurement, vendor consolidation, and preventive maintenance records, equipment reliability, and cost tracking, which streamlined logistics operations and reduced procurement overhead by 18%.
- Assisted & directed design, installation qualification checks, tracked outbound work, concerted logistics schedules, maintained dispatch records, ensured 100% timely return of materials to the factory without loss or delay.

Engineer Trainee

September 2019– August 2020

PPM Precision Engineering

India

- Communicated & mentored with vendors to procure quality-assured materials, ensuring compliance with specifications, shipment tracking, inventory flow improving procurement by 15% , reducing order discrepancies.
- Conducted & trained quality inspections, created documentation for traceability, including Control Plans, Route Cards, Work Instructions, improving supply chain transparency and reducing rework instances by 20%.
- United with the store department to monitor buffer stock levels, verified GRNs, MRs, MRNs, stock registers through systematic physical audits, improving inventory accuracy and reducing stock discrepancies by 18%.

PROJECTS

Production Part Approval Process (PPAP)

Final Year Project

- Incorporated PFMEA to identify root causes and implement corrective action plans, reducing Risk Priority Number values by 25%, minimizing scrap, enhancing overall product quality, process reliability, and effectiveness.

Implementation of Six Sigma Principles on Family of Parts

Mini Project

- Conducted root cause analysis, process capability studies, and variation investigations to identify defect sources, reduce process variability by 20%, improve operational efficiency, increase productivity and product consistency.

EDUCATION

Post-Baccalaureate Diploma in Supply Chain Management

May 2023 – May 2025

Cape Breton University, Nova Scotia

Bachelor of Technology in Mechanical Engineering

July 2015 – May 2019

Sastra University, India